

KWOON CHUNG MOTORS COMPANY LIMITED

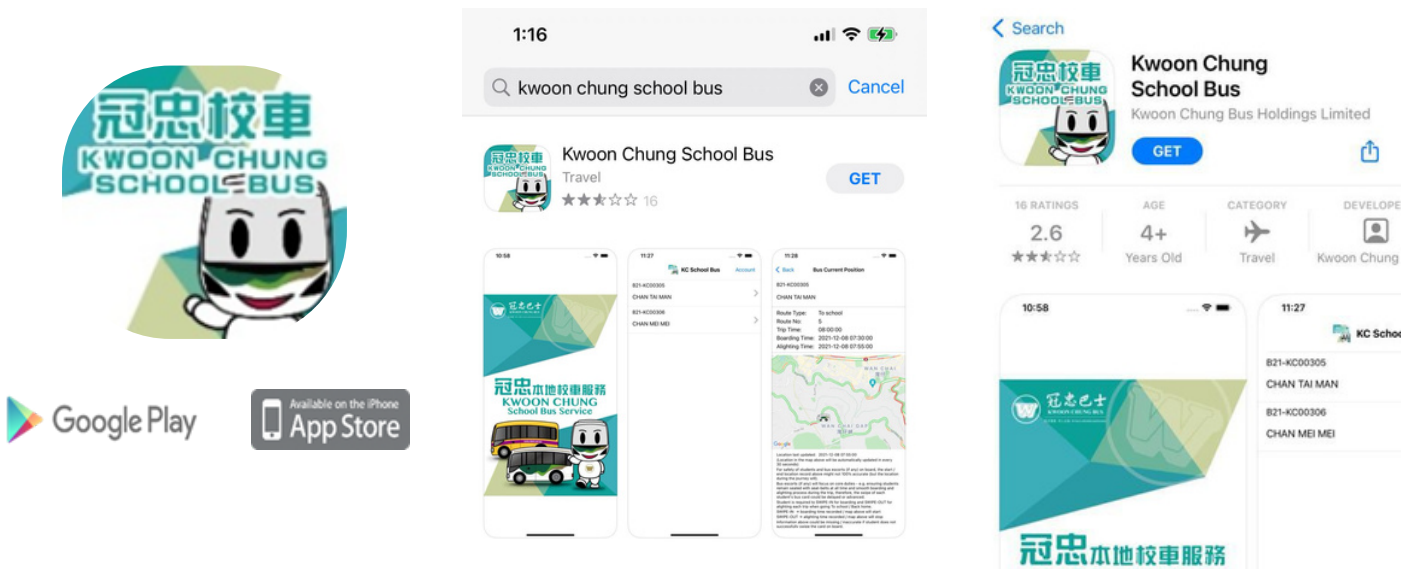
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“Notify Kwoon Chung” - Daily Bus Arrangement

(1. How to **DOWNLOAD** the APP?)

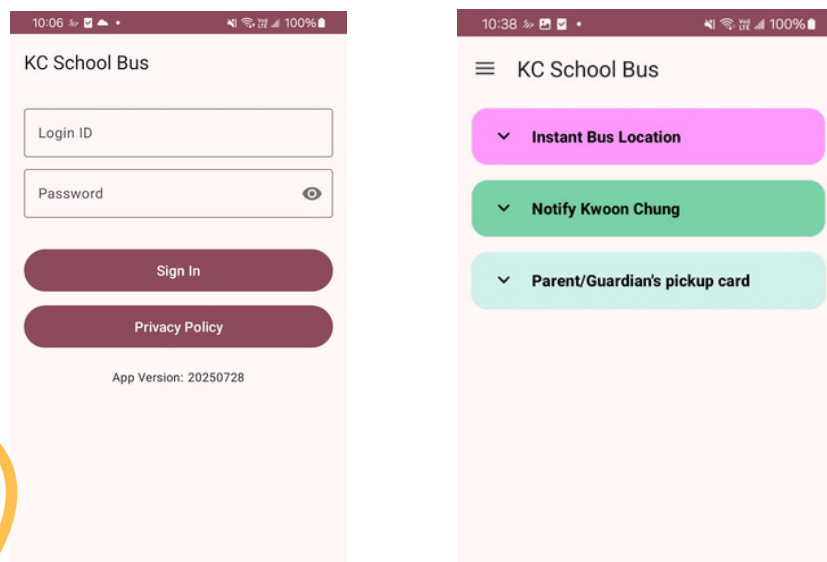
Step 1

Download "**Kwoon Chung School Bus**" from Google Play / App Store



Step 2

Sign in the Login ID and Password (same Login/Password as bus registration).
Three features will be shown on display.



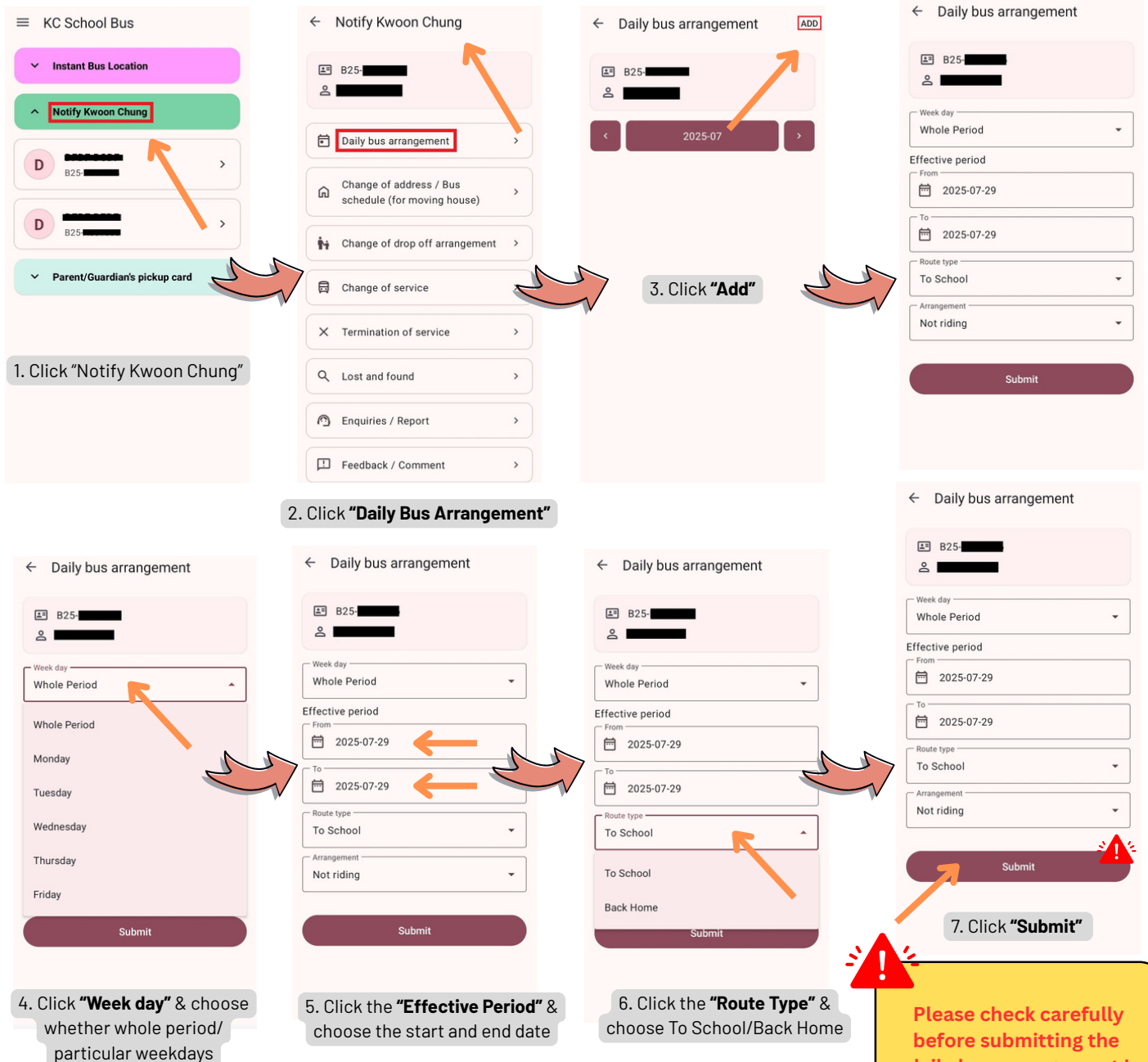


“Notify Kwoon Chung” - Daily Bus Arrangement

(2. How to INFORM no bus?)

Notes to parents:

- KCM assumes student **WILL** take the bus school-bound/home-bound as per the bus registration.
- If any particular date or any day(s) of the week will **NOT** take the bus (e.g. walker, AA/ECA/ASA, early dismissed etc.)
- Please inform KCM via the bus APP and
- bus escort(s) will **directly receive** the notice via their work APP on that day of “NO BUS” for your child(ren)
- Both KCM & School's office will **receive the same notice** from the backend office
- Parents/guardians may select options e.g. “Every Monday” to indicate when student will **not** be riding the bus in accordance with the AA/ECA term schedule.





“Notify Kwoon Chung”

- Daily Bus Arrangement

(3. How to **PREVIEW** the input ?)

- Parents may preview the input record(s) by **MONTH**

← Daily bus arrangement ADD

B25- [redacted]
[redacted]

< 2025-07 >

Route type Back Home
Arrangement Not riding
From 2025-07-29
To 2025-07-29

Click the arrow to preview the daily bus arrangement submitted by **MONTH**

“Notify Kwoon Chung”

- Daily Bus Arrangement

(4. How to **CANCEL/EDIT** the input ?)

- If any **CANCEL/EDITs** require after the input:-

- CANCEL** the original record by the **DATE** (date-by-date if the arrangement is every week)
- For **EDIT**, please re-submit again after cancel the original record (i.e. repeat “2. How to inform NO bus?” above)

← Daily bus arrangement ADD

B25- [redacted]
[redacted]

< 2025-07 >

Route type Back Home
Arrangement Not riding
From 2025-07-29
To 2025-07-29

1. Click the record to be cancelled

← Daily bus arrangement

B25- [redacted]
[redacted]

Effective period
From 2025-07-29
To 2025-07-29

Route type Back Home

Arrangement Not riding

Cancel

2. Click “Cancel”

← Daily bus arrangement

B25- [redacted]
[redacted]

Effective period
From 2025-07-29
To 2025-07-29

Daily bus arrangement
Are you sure you want to cancel this arrangement?

Cancel Confirm

Cancel

3. Click “Confirm”

← Daily bus arrangement ADD

B25- [redacted]
[redacted]

< 2025-07 >

Submitted Successfully

4. Cancellation submitted successfully